



## Position Description

Position Title	Music Therapist
Position Number	P5132
Type of Employment /	Casual
EFT	Casual
Status	Casual
Program Area / Service Unit	Primary Care/Child & Youth
Division	Operations Division
Award / Agreement / Classification	Health Professionals Grade 1 or 2 (years 1-5)
Reports To	Team Leader Child & Youth
Primary Location	SCCH sites in Sunbury and Macedon Ranges. Occasional travel across the Hume & Macedon ranges may be required

## Omnia Community Health

From 1 January 2026, Sunbury and Cobaw Community Health and Nexus Primary Health will merge to form a new, unified not-for-profit community health organisation, Omnia Community Health.

This decision follows an extensive exploration process that confirmed the merger will improve access to safe, high-quality, and sustainable health and community services across the Hume, Macedon Ranges, Mitchell, Murrindindi and Strathbogie local government areas.

The new organisation will bring together the deep community connections, shared values and specialist expertise of both entities. Services will span general practice, allied health, disability support, mental health, early childhood, family services, aged care and community wellbeing, delivered from sites in Broadford, Kinglake, Kyneton, Romsey, Seymour, Sunbury and Wallan, with additional outreach into surrounding communities.

As a community health organisation grounded in the social model of health, our multidisciplinary teams recognise the impact of social, economic, cultural and political factors on health and wellbeing. We work in

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partnership with individuals, families and communities to deliver person-centred, inclusive and culturally safe care.

All employees contribute to our shared purpose by:

- Supporting community and individual health through health promotion, prevention, early intervention and place-based consultation
- Delivering care and services that reflect the diverse lived experiences of our clients
- Collaborating across teams to drive innovation, equity and continuous improvement
- Embodying the values of respect, inclusion, accountability and partnership

We are an equal opportunity employer and a health-promoting workplace, committed to building a diverse workforce and inclusive culture. We welcome applications from people of all cultural backgrounds, Aboriginal and Torres Strait Islander peoples, people with disabilities, those from the LGBTIQ+ community, and other underrepresented groups.

We are committed to the safety and wellbeing of children and vulnerable people and uphold a shared responsibility in the prevention of and response to family violence. All employees are required to meet relevant compliance and screening obligations as part of their employment.

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## Our Values

*Healthy connected people. Healthy connected communities.*

# PASSIONATE PEOPLE

- My energy sparks enthusiasm in others • I show the way**  
**• I speak from the heart • I am accountable for doing my best**  
**• I am honest, especially when I don't know**
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# AMAZING TOGETHER

- We include everyone and celebrate diversity • We listen and understand • We empathise and are kind to all • We empower everyone to be their best so we all grow**
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# REMARKABLE IMPACT

- We create solutions that make a difference • We speak up so nobody gets left behind • We welcome challenge and ask 'why?' and 'why not?' • We learn through change, and change through learning**

## The Program Unit / Team

This position is part of our Primary Care Unit, which delivers a wide variety of services and programs through Commonwealth and State Government block funding, 'fee for service' programs including NDIS participants and Home Care Package clients as well as Primary Health Network funding for chronic and complex clients in the Macedon Ranges and Sunbury region. The Primary Care Unit comprises of three teams:

- Exercise Physiology, Physiotherapy and Nursing
- Occupational Therapy, Dietetics and Podiatry
- Child and Youth Allied Health (0-18 years of age)

Our teams are multidisciplinary in nature, with cross collaboration being an integral part of what we do to ensure effective service delivery. We focus on the principals of wellness, reablement and restorative care. This position is responsible for delivering occupational therapy services to eligible children/adolescents using evidence based best practice and utilising both keyworker and trans-disciplinary models. This position will work within a Child and Youth Allied Health Team alongside speech pathologists, occupational therapists, physiotherapists, music therapist, family and community engagement leader and an audiologist.

## The Position

### Key Duties and Responsibilities

- Facilitate music therapy programs at Sunbury and Cobaw Community Health (birth to 18), using a range of service delivery models including face to face, group programs and telehealth in environments including home, community and centre based.
- Strengthen family relationships by building capacity in parents to support their children's development through music.
- Make appropriate referrals for clients whose service requirements are more suitably catered for by an alternative service provider, or whose requirements necessitate access to other specialist services.
- Provide information and support to parents/caregivers of children/adolescents receiving music therapy services.
- Liaise with other agencies and professionals involved in the management and care of children/adolescents receiving music therapy services.
- Provide services to clients from different backgrounds including but not limited to first nations, aged and disability, LGBTIQ+.

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- Provide programs to community members and other professionals about music therapy, with an emphasis on general childhood/adolescent development.
- Ensure documentation is maintained according to required standard and in accordance with discipline guidelines, where available.
- Consult and liaise with other members of the health care team as necessary.
- Attend and actively contribute to team meetings.
- Collaborate with the team and allied health assistants to perform general administrative tasks including recording contacts and progress notes within Trak Care system, management of client electronic health records and correspondence.
- Collaborate with the team and allied health assistants to complete relevant assessments.
- Collaborate with the team and allied health assistants to develop goal directed care plans and achieve positive outcomes for clients.
- Consent to share and other compliance documentation maintained as required.
- Provide clinical support and supervision to team members as required.
- Supervise students on work placements as required.
- Achieve clinical targets and quality targets, as directed by team leader.

## The Person

### You Demonstrate:

- Respect difference and value diversity
- Listen actively and inspire confidence and trust
- Have the flexibility to innovate within a changing environment
- Have the ability to plan work and establish appropriate priorities
- Have a passion for delivering success in multiple accreditation systems

## Key Selection Criteria

### Applications must include written responses to the following:

#### Essential

1. Experience in the delivery of early childhood music therapy services to young children.
2. Experience in working with families using a strengths-based approach.
3. Extensive knowledge of early childhood development.
4. Experience and/or knowledge in the delivery of community education programs.
5. High level written and verbal communication skills and interpersonal skills
6. Ability to operate in a consultative manner, within the organisation, community and with key

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stakeholders with a clear understanding of confidentiality and privacy requirements.

**Desirable**

- Demonstrated ability to review and develop programs and service delivery models that enhance the operations of the Child and Youth Allied Health team.

**Qualifications, Registration and/or Experience**

- Qualified Music Therapist accredited through Music Therapy Australia

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## Other Requirements

### Quality

- Assist in the development and implementation of the organisation's quality improvement strategies
- In consultation with the Leadership Team develop and implement standards and ensure programs are monitored and evaluated in terms of relevance, timelines, cost effectiveness and client satisfaction
- Initiate and participate in the development and review of SCCH policies and procedures.

### Occupational Health & Safety and Risk Management

- All employees have a responsibility to occupational health and safety at SCCH. Employees are required to carry out their duties in a manner that does not adversely affect their own health and safety and that of others by reporting all incidents and injuries as well as co-operating with any measures introduced in the workplace to improve OH&S.

### General

- It is the responsibility of all employees to work within SCCH's Code of Conduct and represent SCCH as a professional and client-focused organisation and to promote its range of services
- Comply with SCCH's Deed of Delegation
- Comply with and contribute to SCCH's Policies, Procedures and Work Instructions
- Carry out all other duties as directed consistent with SCCH's Strategic Direction
- Attend employee meetings, relevant network meetings, program planning and professional development sessions.
- Engage in ongoing professional development and quality improvement activities
- Participate and actively engage in regular Supervision
- Other duties as required to achieve position specific or organisational objectives
- Be conversant with computer systems and other technology relevant to the position

## Additional Information

Sunbury and Cobaw Community Health (SCCH) is an Equal Opportunity Employer.

SCCH is an organisation that values diversity. All employees are required to have an awareness of inclusive practice principles as they relate to the following vulnerable community groups: lesbian, gay, bisexual, transgender, and intersex, Aboriginal and Torres Strait Islander, people with a disability, culturally and linguistically diverse and people experiencing poverty.

SCCH is committed to promoting and protecting the interests and safety of children. SCCH has zero tolerance of child abuse. All employees working at SCCH are responsible for the care and protection of children and reporting information about child abuse.

The successful incumbent will be required to undertake and (existing employees) maintain a National Criminal History Check (NCHC), a NDIS Worker Screening check, and hold a current valid Working with Children Check (WWCC). Appointment is subject to the outcomes of these checks and the provision of a recruitment screening Statutory Declaration (for new employees).

SCCH is also committed to being a workforce and community leader in the prevention of family violence.

Employees may be required to complete (or provide evidence of completion) ISS and MARAM training in accordance with the Family Violence Protection Act 2008.

SCCH reserves the right to vary the location of the position according to its needs and the needs of its clients and any future changes to SCCH's area of operation.

Salary sacrifice arrangements are available to all permanent employees subject SCCH's ongoing Fringe Benefits Tax exempt status

The position requires a current Victorian Driver's licence.





## Acknowledgement

I hereby accept and agree to the duties in the Position Description. I understand that this Position Description is to be read in conjunction with my Letter of Appointment and agree to abide by the terms and conditions stipulated therein.

Name:	<i>(Please Print)</i>
Signature:	<i>(Incumbent)</i>
Date:	