

## Volunteer Role Description

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<b>Role Title</b>	Parent-Child Mother Goose Facilitator – 4 positions
<b>Program</b>	Child and Parenting Program
<b>Hours Required/Duration</b>	3 hours per week
<b>Program Area</b>	Family Services – Loddon Mallee
<b>Reports To</b>	Tracey Thiele Child & Parenting Facilitator
<b>Location</b>	1 Caroline Chisholm Drive, Kyneton 142 Main Street, Romsey

### *Sunbury and Cobaw Community Health*

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Sunbury and Cobaw Community Health (SCCH) operates with a multidisciplinary team structure, and employees and volunteers are required to incorporate activities relating to health promotion, community consultation, early identification and intervention and individual and community capacity building within their role. Employees and volunteers are expected to participate as a member of SCCH team and provide services within a social model of health, that recognises the effect of social, economic, cultural and political factors and conditions on health and wellbeing.

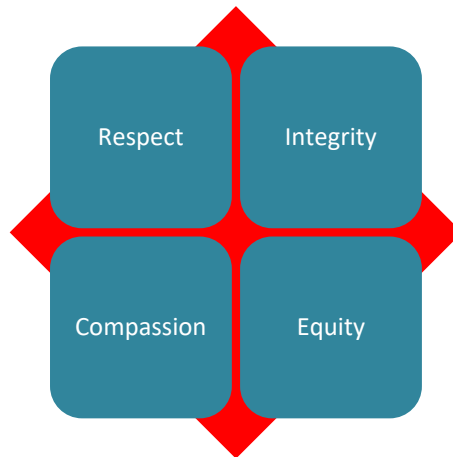
Sunbury and Cobaw Community Health is committed to improving the health of our community and being accessible to all, including people from culturally and linguistically diverse (CALD) communities, those from Aboriginal and Torres Strait Islander background, people with a disability, Lesbian Gay Bisexual Transgender Intersex and Queer, Asexual and Questioning (LGBTIQA+) people and other socially vulnerable groups, and supporting their communities across the lifespan from birth to older age. Sunbury and Cobaw Community Health is an Equal Opportunity Employer.

Sunbury and Cobaw Community Health is also the official employer of staff working for other organisations, including the Hume-Whittlesea Primary Care Partnership (PCP) and the Sunbury Aboriginal Corporation (SAC).

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## *Our Values*

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### **It takes a village... to belong and grow**

Our community is stronger when everyone finds belonging. We believe there is strength and wisdom in diversity. We believe that everyone has unique abilities and something to contribute. We believe that learning and growth continues over a lifetime. Every day we strive to work with and support people at all stages of their life, to improve and expand their potential. We will be in the community, supporting community to create opportunities for all to learn, grow and belong.

### **Passionately engaged... with our community and each other**

We are passionately engaged with people to support each other and build community. We are enthusiastic about what others can achieve. We genuinely care. We encourage and inspire each other. We celebrate together.

### **We do the right thing... not just the easy thing**

We are serious about our moral and social responsibility to do the right thing. We are transparent and honest. We take responsibility for our actions. We strive to get it right, even when the right way isn't clear. We don't take short-cuts. We consider and plan our actions.

### **We make things happen... we get things done**

We seek out opportunities. We ask 'why?' and 'why not'? We innovate. We learn from our successes and mistakes. We work 'hands-on' and get things done. We pitch in and go the extra mile.

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### *The Program*

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The Parent-Child Mother Goose program provides a group experience for parents and young children (0-5 years) based on the oral traditions of rhymes, songs and storytelling. Parents and young children, who may be considered as vulnerable community members, are referred to the program for wrap-around parenting and social support.

### *The Volunteer Role*

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#### **Role & Responsibilities**

The volunteer Parent-Child Mother Goose facilitators will be responsible for co-facilitating a parent and child group session in either Kyneton or Romsey at the Sunbury and Cobaw Community Health sites. Facilitators will meet and greet parents and children for the sessions. Facilitators will be available for the session once a week for approximately 3 hours. Facilitators will engage in sessions, singing songs, reciting rhymes and dancing in a large meeting room space with parents and children. Facilitators will help to provide a warm and comfortable atmosphere for families and children. Facilitators will have a suitable computer at home with audio and video capabilities for facilitation of groups online. After a trial period, training in Parent-Child Mother Goose will be offered, if applicants do not already have this certification.

### *The Person*

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As a volunteer at Sunbury and Cobaw Community Health you will be:

- Compassionate, warm, friendly, and non-judgemental,
- Passionate about providing family support and early childhood development,
- Respect difference and value diversity,
- Listen actively and be happy to take direction,
- Flexible to changing circumstances,
- Interested in understanding more about Attachment Theory.

### *Key Selection Criteria*

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- Training in or availability for training in Parent-Child Mother Goose facilitation
- Experience in working with groups of children
- A high level of communication and relationship building skills
- Ability to work with people from diverse backgrounds.

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### *Other Requirements*

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#### **Occupational Health & Safety and Risk Management**

All employees and volunteers have a responsibility to occupational health and safety (OH&S) at SCCH. Employees and volunteers are required to carry out their duties in a manner that does not adversely affect their own health and safety or that of others, by reporting all incidents and injuries, as well as co-operating with any measures introduced in the workplace to improve OH&S.

#### **General**

- It is the responsibility of all employees and volunteers to work within SCCH’s Code of Conduct and represent SCCH as a professional and participant -focused organisation
- Provide courteous advice and assistance to participants
- Complete volunteer orientation and induction training
- Attend relevant ongoing Volunteer training
- Sign and abide by the Volunteer Agreement.

#### *Additional information*

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- The successful candidate will be required to undertake and maintain the following:
  - A National Police Check (NPC),
  - An NDIS Worker Screening Check (as required), and
  - Hold a current valid Working With Children Check (WWCC) that includes Volunteer Status
  - The provision of a recruitment screening Statutory Declaration

Appointment is subject to the outcomes of these checks.

- SCCH is committed to promoting and protecting the interests and safety of children. SCCH has **zero** tolerance of child abuse. All employees working at SCCH are responsible for the care and protection of children and for reporting information about child abuse.
- SCCH reserves the right to vary the location of the position according to its needs and the needs of its participants and any future changes to SCCH's area(s) of operation.

#### *Acknowledgement*

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I hereby accept and agree to the duties in the Volunteer Role Description.

I understand if I am found to be in breach of SCCH Policies and Procedures, my volunteering services may be terminated.

<b>Volunteer’s Name:</b> <i>(Please Print)</i>
<b>Signature:</b>
<b>Date:</b>

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